



FORWARD PLAN

November 2003 Edition

Commencement Date: 6 November 2003

THE FORWARD PLAN

Introduction

The Forward Plan sets out information about future Council decisions. It also gives the public the opportunity to have their say on these decisions before they are taken.

Publication and inspection of the Plan

The Plan is published monthly. It is available for inspection, free of charge, at the Public Enquiry Counter, Room 139, First Floor, Civic Centre, Dagenham. It is also available on the Council's website (www.lbbd.gov.uk).

The Plan will be published on the following dates during the Council year 2003/04:

Edition	Publication date
September edition	12 August 2003
October edition	16 September 2003
November edition	14 October 2003
December edition	18 November 2003
January edition	9 December 2003
February edition	6 January 2004
March edition	10 February 2004
April edition	16 March 2004

Contents of the Plan

By law, councils have to publish a monthly Forward Plan. This has to contain available details of all “Key Decisions” the Council is aware will be taken by councillors or staff during the forthcoming four-month period. The term “Key Decision” is explained below.

Barking and Dagenham Council is committed to open government. It is encouraging local people to have their say on the decisions that affect them, their families and the community as a whole. It recognises that it is therefore important to provide as much information about these decisions as possible. As a result, Barking and Dagenham’s Forward Plan lists all decisions, not just “Key Decisions”, and looks as far ahead as possible, not just at the coming few months.

Key Decisions

A “Key Decision” is a decision that is likely to:

- (a) involve significant spending or savings and/or
- (b) have a significant effect on the community

In relation to (a), councils have to define which financial decisions are “significant” and, therefore, “Key.” Barking and Dagenham’s definition is spending or savings of £200,000 or more that is not in the Council’s Budget (the setting of the Budget is itself a Key Decision).

In relation to (b), a decision is, by law, “Key” if it is likely to have a significant impact on the community in two or more wards. In line with Government guidance, this Council treats a decision as “Key” if it is likely to have a significant impact on one or more ward.

Information included in the Plan

In relation to each Key Decision, the Plan includes as much of the following information as is available when it is published:

- the subject matter
- the Member meeting/employee taking the decision
- the estimated date when a decision will be taken
- any groups/persons to be consulted before the decision is taken
- how any such consultation will be carried out
- a list of relevant documents to be submitted to the decision-taker in connection with the decision

How you can have your say

If you would like to comment on any decision included in the Plan please let me know as soon as you can. I will then ensure your comments are considered by those taking the decision.

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THE FORWARD PLAN

Key to the table

Column 1 shows the estimated date when the decision will be taken and who will be taking the decision.

Column 2 sets out the title of the report or subject matter, the nature of the decision being sought and a list of supporting papers (if any) to be presented with the report.

Key Decisions are listed in bold type. Other decisions are listed in normal type.

Column 2 also indicates why the decision has been classified as Key:

“**Community**” denotes that the decision is likely to have a significant effect on the community, i.e. on one or more wards.

“**Financial**” indicates that the decision is likely to involve significant expenditure and/or savings, i.e. above the threshold of £200,000.

“**Framework**” indicates that the decision is part of the Budget and Policy Framework. The Framework, which is set down in law, comprises the most important Key Decisions made by local authorities e.g. setting the Budget and Council Tax and agreeing the Community Strategy.

Column 2 also shows, in brackets, the initials of the Chief Officer proposing the decision as follows:

DEAL = Director of Education, Arts and Libraries
DHH = Director of Housing and Health
DLES = Director of Leisure and Environmental Services
DSS = Director of Social Services
DCS = Director of Corporate Strategy
DF = Director of Finance

Columns 3 and 4 provide information available at the time the Plan was published on, respectively, any groups to be consulted by the Council before the decision is taken and how any such consultation will be carried out.

Column 5 specifies which Wards (if any) will be affected by the proposal.

The Plan also lists the Members involved in taking Key Decisions (see Appendix A)

MEETING DATES 2003/04

Executive
11 November 2003
18 November 2003
Performance Monitoring
25 November 2003
9 December 2003
16 December 2003
13 January 2004
20 January 2004
27 January 2004
10 February 2004
24 February 2004
Performance Monitoring

Executive (Cont.)
9 March 2004
16 March 2004
23 March 2004
30 March 2004
13 April 2004
27 April 2004
4 May 2004

Assembly
3 December 2003
7 January 2004
4 February 2004
3 March 2004
7 April 2004
12 May (Annual Assembly) 2004

Decision taker/ Estimated date (Draft report deadline)	Subject Matter (relevant Chief Officer) Nature of Decision <i>Additional documents to be submitted</i>	Consultees	Consultation Process	Wards Affected by the Proposals
Executive: 11.11.03 (24.10.03)	Revenues Staffing Review (DF) The Executive will be asked to approve the staffing restructure in Revenue Services. A growth item was put in the budget for staffing in the Revenue Service, this report will formalise the detail of that growth item. <i>None.</i>	The Management Teams, Heads of Service, Staff representatives and Unions	Through meetings	Not Applicable

<p>Executive: 11.11.03</p>	<p>Barking Town Centre - London Road/North Street Planning Brief and development options : Community (DLES)</p> <p>The report asks Members to agree a development brief for the London Road/ North Street area. The brief highlights all the essential issues that need to be addressed in any redevelopment. It sets out:</p> <ul style="list-style-type: none"> • The relevant UDP policies and other policies applicable • design guidance to achieve a sustainable urban environment of high quality for Barking • appropriate land uses, design principles, future circulation patterns etc <p>The report also sets out a detailed consultation strategy for the involvement of the existing tenants in deciding development options for the site.</p> <p><i>None.</i></p>	<p>Local stakeholders including: local residents, local businesses, land owners potential investors</p> <p>Statutory bodies including: The Police GLA LDA EA</p>	<p>Letters/Leaflets/Meetings</p>	<p>Abbey</p>
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<p>Executive: 11.11.03</p>	<p>Barking Park - Heritage Lottery Fund Progress Report (DLES)</p> <p>The Executive will be requested to agree to the submission of the Project Planning Grant to the Heritage Lottery Fund for Barking Park.</p> <p>The stage 1 Application submitted for Barking Park to the Heritage Lottery Fund was unsuccessful. The Heritage Lottery Fund have advised the Council to apply for a Project Planning Grant to prepare a revised stage 1 Application. If successful this will result in the award of external grant aid for the refurbishment of Barking Park.</p> <p><i>None.</i></p>	<p>No external consultation is required at this stage.</p>	<p>N/a</p>	<p>Abbey; Longbridge;</p>
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<p>Executive: 11.11.03</p>	<p>Education PFI: Council agreement to the PFI Contract for Jo Richardson Community School and Eastbury Comprehensive School : Community (DEAL)</p> <p>The Executive will be asked to agree to enter into an Education Private Finance Initiative (PFI) with Bouygues UK.</p> <p>The Department for Education and Skills (DfES) granted the Council £35M PFI credits in March 2002. The Council proceeded to procure the PFI scheme which covers Jo Richardson Community School and Eastbury Comprehensive School, under EU regulations. A preferred bidder was selected, Bouygues UK, on the grounds of both design excellence and value for money (May 2003). The contractor's proposals have been the subject of negotiation which has resulted in the contract now due to be signed.</p> <p><i>None.</i></p>	<p>Steering Group, Councillors, Governing Bodies, Public</p>	<p>Weekly meetings, Pre-Assembly briefing, Governing Body meetings, Public meetings and Community Forum</p>	<p>Eastbury; Goresbrook; Thames;</p>
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<p>Executive: 11.11.03</p>	<p>Development Control Action Plan to Improve Performance (DLES)</p> <p>To report to the Executive with an explanation of the recent drop in the performance of the Development Control Team in the time taken to deal with applications and to inform of an action plan to rectify the situation to achieve Government Targets.</p> <p>The Executive will be asked to note the Action Plan and agree the steps indicated to improve performance in respect of the time taken to determine Town Planning Applications.</p> <p><i>None.</i></p>	<p>Corporate Strategy Department</p>	<p>Circulation of draft report</p>	<p>Not Applicable</p>
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<p>Executive: 11.11.03</p>	<p>Social Services Inspection Report - Older Persons : Community (DSS)</p> <p>The Executive will be asked to approve the recommendations contained within the report based on the outcome of the Inspection process.</p> <p>The Social Services Inspectorate will be inspecting Older People's Services in Barking & Dagenham during end of September 2003/ beginning October 2003 (2 week period). The report will contain feedback from the Inspection plus any recommendations for the future of the service.</p> <p><i>None.</i></p>	<p>Not for consultation</p>	<p>Not applicable</p>	<p>All Wards</p>
<p>Executive: 11.11.03</p>	<p>MRA Decent Homes Programme (DHH)</p> <p>The Executive will be asked to approve steps to manage the current contracts and agree a procurement strategy for future delivery.</p> <p>The report follows up on that presented to the Executive on 16 September 2003, detailing the situation on the current round of contracts to deliver kitchen installations and rewiring together with proposals for future procurement of these works.</p> <p><i>None.</i></p>	<p>Internal – Departmental Management Team, Scrutiny Panel, Audit</p>		<p>All Wards</p>

<p>Executive: 11.11.03</p>	<p>Construction Client Planning Team (DHH)</p> <p>The Executive will be asked to approve the appointment of the construction consultant to join the client team.</p> <p>This report details the process of procuring a consultant to work in a partnering arrangement with the council to set up a client planning team for all construction activities in housing.</p> <p><i>None.</i></p>	<p>Internal – Departmental management team, heads of Service, Audit, Procurement Officer, Lead Member for Housing and Trade Unions.</p>		<p>All Wards</p>
<p>Executive: 11.11.03</p>	<p>Report on Business Case for Customer First (DHH)</p> <p>The Executive will be asked to agree the strategy for Customer First and to consider the progress of the business case for Customer First.</p> <p><i>None.</i></p>	<p>Internal – The Management Team and relevant Heads of Service.</p> <p>External – Community Groups.</p>	<p>Community Forums and Community Housing Partnerships (CHPs). Possible Focus Groups.</p>	<p>Not Applicable</p>
<p>Executive: 11.11.03</p>	<p>New Contact Centre for the Council (DHH)</p> <p>The Executive will be asked to agree the setting up of a contact centre for all contacts to the Council.</p> <p><i>None.</i></p>	<p>Internal – The Management Team and Heads of Service.</p> <p>External – Community Groups.</p>	<p>Citizen, People matters, Community Forums, Community Housing Partnerships (CHPs)</p>	<p>Not Applicable</p>

<p>Executive: 11.11.03</p>	<p>Children's Centre Strategy : Community (DEAL)</p> <p>The Executive will be asked to agree the proposals for the Borough's Children Centre Plan which is due to be submitted to DfES on October 15 2003.</p> <p>Five children's centres need to be created by 2006 in order to meet the Government's requirements. The Aim is to bring together all the key public and voluntary services that promote the well being of young children, and to make them as accessible as possible through taking a locally based, integrated, child focused approach to service delivery.</p> <p><i>None.</i></p>	<p>Early Years Providers EYDCP Children's Centres Strategy Group</p> <p>Internally Social Services</p>	<p>Meetings</p>	<p>Various, as yet undefined, but those wards ranked in the 20% most disadvantaged in the country.</p>
<p>Executive: 11.11.03</p>	<p>Implementing Electronic Government year 3 (IEG3) Statement (DHH)</p> <p>Each year the Council must submit a statement to the ODPM to outline what actions they intend to take in the coming financial year to implement e-government . The aim is to allow the government to monitor the Councils likelihood of achieving the e-gov targets and to allocate funding.</p> <p><i>None.</i></p>	<p>The E-champions, Management Team and Heads of Service etc.</p>	<p>Through meetings</p>	<p>All Wards</p>

<p>Executive: 11.11.03</p>	<p>Capital Programme - Realignment of Funding for 2003/04 (DLES)</p> <p>The report outlines the need for re-profiling of the 2003/04 Capital Programme as a result of the need to re timetable individual projects.</p> <p>The Executive will be asked agree the re-profiling of a number of projects across individual departments Capital Programmes for 2003/04 financial year</p> <p><i>None.</i></p>	<p>All Chief Officers Head Finance for all individual departments</p>	<p>Circulation of draft report</p>	<p>Not Applicable</p>
<p>Executive: 11.11.03</p>	<p>Service Standards (DCS)</p> <p><i>None.</i></p>			

<p>Executive: 11.11.03</p>	<p>Revised Axe Street Planning Brief (DLES)</p> <p>The report follows on from the Town Square Phases 1 and 2, Draft Planning Brief approved by the Committee on 9 September 2003. This report seeks approval for the revised Planning Brief to be formally adopted by the Council to ensure that any redevelopment proposals linked to Axe Street takes into consideration the document and its specified requirements.</p> <p>The Executive will be asked:</p> <ul style="list-style-type: none"> • To approve the revised Planning Brief that takes into consideration the comments made by local residents, local business and statutory bodies • To formally adopt the revised Planning Brief as Supplementary Planning Guidance <p><i>None.</i></p>	<p>Consultation has been conducted (10 September to 10 October 2003) with local residents, businesses and statutory bodies as well as the Greater London Assembly and London Development Agency. The comments or opinions given are included in the revised Planning Brief.</p>	<p>Consultation occurred through the post in the form of a letter, copies of the Draft Planning Brief were sent to statutory bodies and residents/businesses who requested them. Translations were also made available</p>	<p>Abbey; Gascoigne;</p>
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<p>Executive: 11.11.03</p>	<p>Contract for Bought in Goods and Services (DHH)</p> <p>The Department has an approved list of placement agencies. It was agreed that this list would be reviewed 2 years after it commenced (June 2001). We have therefore undertaken a tendering process for agencies that have expressed an interest to be included on the approved list, and ask for the Executive to approve the agencies selected to be added to the approved list of placement agencies</p> <p>The Executive will be asked to approve the placement agencies selected to be added to the Departments approved list.</p> <p><i>None.</i></p>	<p>Not Applicable</p>	<p>Not applicable</p>	<p>Not Applicable</p>
<p>Executive: 18.11.03 (31.10.03)</p>	<p>PERFORMANCE MONITORING: 2nd Quarter.</p> <p>Performance Monitoring (DCS)</p> <p>Budget Monitoring (DF)</p> <p>Capital Programme Management (DLES)</p> <p><i>Performance Monitoring Graphs</i></p>	<p><u>Internal:</u> Departments</p> <p>Performance Monitoring Contact Officers</p>	<p>Performance Monitoring process</p>	<p>Not Applicable</p>

<p>Executive: 25.11.03 (7.11.03)</p>	<p>Barking Football Club Lease (DLES)</p> <p>To report on the result of negotiations and the proposals for the wall and protection of the trees.</p> <p>The Executive will be asked to agree the alternative proposals and new lease terms.</p> <p><i>None.</i></p>	<p><u>Internal:</u></p> <p>Democratic Services</p> <p>DLES - Property Services</p> <p>DLES - Finance</p>	<p>Internal</p>	<p>Mayesbrook</p>
<p>Executive: 25.11.03</p>	<p>Mayors, Members and Fleet Transport (DLES/DCS)</p> <p>The report outlines the service implications caused by the financial savings required to the Mayor's, Members and Fleet Transport service in 2004/05 as a result of the budgetary savings exercise agreed by the Assembly.</p> <p><i>None.</i></p>	<p><u>Internal</u></p> <p>DLES</p> <p>Transport and Waste Manager.</p> <p>Acting Head of Finance (DLES)</p> <p>Lead Member – Councillor Fairbrass</p>	<p>Departmental Meetings</p>	<p>Not Applicable</p>

<p>Executive: 25.11.03</p>	<p>Climate Change Strategy : Community (DLES)</p> <p>The Executive will be asked to agree the draft Climate Change Strategy, which deals with the reduction of Greenhouse gases by 2010 in line with Central Government Policy, for London Borough of Barking and Dagenham.</p> <p><i>None.</i></p>	<p><u>Internal:</u></p> <p>Overall consultation on principle design and layouts.</p> <p>DHH - Health and Consumer Services</p> <p>DLES - Technical and Operational Services</p> <p>All other departments represented via the Environmental Sustainability Steering Group</p> <p><u>External:</u></p> <p>ADSM (Engineering Sustainability Consultancy) working with the Council on the development of the draft strategy.</p>	<p>The strategy document sets out the framework for consultation within the local community, council departments and specialist interest groups.</p>	<p>All Wards</p>
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<p>Executive: 25.11.03</p>	<p>Extension of Joint LCSG Contract for Computer Consumables 2002/2004: Pre Tender Packaging (DLES)</p> <p>The Executive will be asked to approve a recommendation to award the contract to the recommended supplier/suppliers for the Supply of Computer Consumables which is operated as a joint contract with the London Contracts & Supplies Group, lead by LB Ealing.</p> <p><i>None.</i></p>	<p><u>Internal:</u></p> <p>DLES Finance Corporate Procurement Officer</p>	<p>Circulation of draft report.</p>	<p>Not Applicable</p>
<p>Executive: 25.11.03</p>	<p>Passenger Transport Service (DLES)</p> <p>The Executive will be asked to concur with the inter-departmental reorganisation and transfer of staff.</p> <p>This is a joint report between DEAL and DLES.</p> <p><i>None.</i></p>	<p><u>Internal:</u></p> <p>Social Services Education Workforce and Trade Unions</p>	<p>Circulation of draft report</p>	<p>Not Applicable</p>
<p>Executive: 25.11.03</p>	<p>Land in Abbey Road - Relocation of the Canoe Club (DLES)</p> <p>To report back in accordance with Executive Minute 385, 8 April 2003.</p> <p><i>None.</i></p>	<p><u>Internal</u> DLES: Property Services Planning</p>	<p>Circulation of draft report</p>	<p>Gascoigne</p>

<p>Executive: 25.11.03</p>	<p>Anti-Age Discrimination Policy Commission (DCS)</p> <p>The Commission is looking into the issue of age discrimination in advance of new legislation currently being developed by the Government following the adoption of EU Directive 2000/78/EC in 2000. The DTI has recently published a consultation paper ("Equality and Diversity: Age Matters") with the intention that new legislation will be formally adopted by 2006. The Commission is looking at age discrimination in terms of the Council both as an employer and as a service provider.</p> <p>The Executive will be asked for comments on the final report prior to its submission to Assembly on 7 January 2004</p> <p><i>None.</i></p>	<p>Internal – TMT, all staff, Trade Unions, Members with relevant portfolios and Heads of Service</p> <p>External – residents, Age Concern, MPs, Voluntary Sector organizations,</p>	<p>Citizens Panel Staff Focus Groups Written request for info The Citizen CVS magazine Forum for the elderly Youth Forum</p>	<p>All Wards</p>
<p>Executive: 25.11.03</p>	<p>Fees and Charges: Births, Deaths and Marriage Registration Service (DLES)</p> <p>Report reviewing changes in charges in accordance with Executive minute 329, 11 March 2003.</p> <p><i>None.</i></p>	<p><u>Internal</u></p> <p>DLES Finance</p>	<p>Circulation of Draft Report</p>	<p>All Wards</p>

<p>Executive: 25.11.03</p>	<p>Modernisation of Disability Day and Residential Services : Financial (DSS)</p> <p>Members have approved a capital programme for a scheme to provide new day and residential service for people with learning and physical disabilities, based on the Best Value Review of Day Services. This report describes a range of options for how the service can be provided in the new premises and asks the Executive to agree a way forward.</p> <p>The Executive will be asked to make a decision about a range of options for deciding how the service is provided in the future.</p> <p><i>None.</i></p>	<p>Management Team, staff members and their trade union representatives, users and carers of the services, ward Members of affected wards, Members of House Committees of the existing services.</p>	<p>Meetings with groups and individuals, written Member briefings.</p>	<p>All Wards</p>
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<p>Executive: 25.11.03</p>	<p>King George V Playing Fields - Playground Equipment (DLES)</p> <p>Following Public Consultation a scheme has been prepared to the refurbishment of the playing fields. The specialist tender is for approximately one quarter of the proposed works.</p> <p>The improvements to King George's Field are part of the Council's Capital Park Playground Improvement Programme and the improvements have been identified in the recently adopted Parks and Green Spaces Strategy.</p> <p>The Executive will be asked to agree the setting aside of financial regulations as the tenders will be awarded on play value, aesthetics, robustness etc. as well as price. This may result in the lowest tender not being chosen and the executive will therefore have to award the tender.</p> <p><i>None.</i></p>	<p>Broad Street and Marsh Green Residents Association.</p> <p>Marsh Green Primary School</p> <p>Dagenham Priory School</p> <p>Local residents to the adjoining Park.</p>	<p>Public Meetings – 3 held at local locations</p>	<p>River</p>
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<p>Executive: 25.11.03</p>	<p>Parking - Barking Town Centre (DLES)</p> <p>To report to the Executive on the impact on parking revenue of the various redevelopments occurring in Barking Town Centre. To seek the Executive's instructions, particularly with regard to the financial issues.</p> <p>To consider the actions needed and funding issues as a result of reduction in parking provision in Barking Town Centre.</p> <p><i>None.</i></p>	<p>Finance LESD Planning</p>	<p>Circulation of draft report</p>	<p>Abbey</p>
<p>Executive: 25.11.03</p>	<p>Members Telephones and Out of Hours IT Support (DCS/DF)</p> <p><i>None.</i></p>	<p>Internal with the relevant portfolio Members - Cllrs Fairbrass & Smith, Cllr Mrs Rush, the CE, DCS, Head of IT and appropriate IT staff, Head of Business Services.</p>		<p>Not Applicable</p>
<p>Executive: 25.11.03</p>	<p>Harts Lane & Whiting Avenue Estates - Remediation Options Consultation (DHH)</p> <p>The Executive will be asked to decide on their chosen option/s for remediation to be taken to residents for consultation.</p> <p><i>None.</i></p>	<p>Environmental Protection Team Housing Services Staff Chief Officers Environment Agency</p>	<p>Meetings, briefings and electronically.</p>	<p>Abbey</p>

<p>Executive: 25.11.03</p>	<p>Disposal Programme (DLES)</p> <p>To report the current position regarding the planned disposal programme and the effect on the Capital Programme.</p> <p><i>None.</i></p>	<p><u>Internal</u> The Management Team</p>	<p>Circulation of draft report</p>	<p>All Wards</p>
<p>Executive: 25.11.03</p>	<p>Estate Management and Parade Analysis (DLES)</p> <p>Report back to Executive in accordance with Assembly Minute 53, 8 January 2003 Re: Report on Petition Arising from User Clause Dispute - Stansgate Road Dagenham</p> <p>The Executive will be asked to approve a change in policy for letting of the Council's shops and other commercial properties.</p> <p><i>None.</i></p>	<p><u>Internal</u> DLES - Finance</p> <p>DHH</p>	<p>Circulation of draft report.</p>	<p>All Wards</p>
<p>Executive: 25.11.03</p>	<p>Joint LCSG Contract for Supply of Copier Paper - Pre Tender Packaging (DLES)</p> <p>To consider if the Executive wishes to be involved in the packaging of a tender for these works.</p> <p><i>None.</i></p>	<p><u>Internal:</u></p> <p>Finance Corporate Procurement Officer</p>	<p>Consultation on Report</p>	<p>Not Applicable</p>

<p>Executive: 25.11.03</p>	<p>Supply of Refuse Sacks and Plastic Bags - Pre tender Packaging (DLES)</p> <p>To consider if the Executive wishes to be involved in the packaging of a tender for these works.</p> <p><i>None.</i></p>	<p><u>Internal</u></p> <p>Finance Corporate Procurement Officer</p>	<p>Circulation of report</p>	<p>Not Applicable</p>
<p>Executive: 25.11.03</p>	<p>Town Show and Event Funding (DLES)</p> <p>To report back in accordance with the Executive's instructions.</p> <p><i>None.</i></p>	<p><u>Internal:</u></p> <p>Head of Corporate Finance Head of Corporate Communications DLES - Head of Finance DEAL - Head of Arts</p>	<p><u>Internal</u></p> <p>Consultation on draft report</p>	<p>Not Applicable</p>
<p>Assembly: 3.12.03 (18.11.03)</p>	<p>Petition: Lambourne Road Traffic Issues (DLES)</p> <p>The Petition is asking the Council to seek alternative traffic control methods to deal with the heavy traffic and noise resulting from the existing speed humps.</p> <p>To agree the recommendations following the investigations made by Officers and discussions held in accordance with Article Two (paragraph 16) of the Constitution.</p> <p><i>None.</i></p>	<p>Lead Member Eastbury Ward Councillors Lead Petitioner</p>	<p>Meetings (as required by Article Two (paragraph 16) of the Constitution.)</p>	<p>Eastbury</p>

<p>Assembly: 3.12.03</p>	<p>Petition: Whalebone Lane South Road Traffic Issues (DLES)</p> <p>The Petition is asking the Council to consider a pedestrian crossing and alternative parking control methods in the Shopping Parade area</p> <p>The Assembly will be asked to agree the recommendations following the investigations made by Officers and discussions held in accordance with Article Two (paragraph 16) of the Constitution.</p> <p><i>None.</i></p>	<p>Lead Member Whalebone Ward Councillors Lead Petitioner</p>	<p>Meetings (as required by Article Two (paragraph 16) of the Constitution.)</p>	<p>Whalebone</p>
<p>Assembly: 3.12.03</p>	<p>Petition: Valence Park Anti-Social Behaviour (DLES)</p> <p>A Petition has been received asking the Council to consider locking all access gates.</p> <p>The Assembly will be asked to agree the recommendations following discussions held in accordance with Article Two (paragraph 16) of the Constitution.</p> <p><i>None.</i></p>	<p><u>Internal Officers:</u> Security, LESD</p> <p>Members: Lead Members Cllrs Porter and McKenzie Valence Ward Members: Cllrs Bruce, Cridland and Osborn</p>	<p>Meetings (as required by Article Two (paragraph 16) of the Constitution.)</p>	<p>Valence</p>

<p>Assembly: 3.12.03</p>	<p>Petition: Sheppey Road Traffic Issues (DLES)</p> <p>The Petition is asking the Council to consider traffic control methods to deal with the speed of traffic.</p> <p>The Assembly will be asked to agree the recommendations following the investigations made by Officers and discussions held in accordance with Article Two (paragraph 16) of the Constitution.</p> <p><i>None.</i></p>	<p>Lead Member Goresbrook and Eastbury Ward Councillors Lead Petitioner</p>	<p>Meetings (as required by Article Two (paragraph 16) of the Constitution.)</p>	<p>Eastbury; Goresbrook;</p>
<p>Executive: 9.12.03 (21.11.03)</p>	<p>Chadwell Heath Cemetery Extension - Tenders (DLES)</p> <p>The Executive will be asked to agree the award of the contract for the works to develop The Field site north of Chadwell Heath Cemetery as a cemetery extension.</p> <p><i>None.</i></p>	<p>Finance LESD.</p>	<p>Circulation of draft report</p>	<p>Chadwell Heath</p>

<p>Executive: 9.12.03</p>	<p>Vision for Leisure : Community (DLES)</p> <p>The Executive will be asked to give initial consideration to the principles of the future of the Council's leisure services.</p> <p>The Executive will be asked to consider the business case, Capital implications and long-term management options for the Leisure Centres.</p> <p><i>Reports by McAlpine, Thorpe and Warriar (consultants employed by the Council to investigate the options) entitled - Future Funding of Barking and Dagenham Leisure Services</i></p> <p><i>Comparison of Long Term Costs of Renovating and Maintaining the Council's Indoor Leisure Centres Under Different Management and Funding Scenarios</i></p> <p><i>None.</i></p>	<p><u>Internal:</u></p> <p>DLES – Finance, Planning Services (Strategic)</p> <p>DHH – Director of Housing and Health</p>	<p>Consultation on draft report.</p>	<p>All Wards</p>
<p>Executive: 9.12.03</p>	<p>Proposed New Fencing Standards (DLES)</p> <p>The Executive will be asked to agree the new fencing standards policy for the Borough and to consider a range of designs for fencing for various locations, and best practice to improve the environment of the Borough.</p> <p><i>None.</i></p>	<p>All Chief Officers.</p>	<p>Circulation of report.</p>	<p>All Wards</p>

<p>Executive: 9.12.03</p>	<p>Fees and Charges: Review of On/Off Street Parking Charges (DLES)</p> <p>The Executive will receive a report reviewing changes in the charges.</p> <p><i>None.</i></p>	<p><u>Internal</u></p> <p>DLES Finance</p>	<p>Circulation of Draft Report</p>	<p>All Wards</p>
<p>Executive: 9.12.03</p>	<p>Alcohol Advisory Service (DLES)</p> <p>As required by Executive Minute 432, 29 April 2003, the Executive will be asked:</p> <ul style="list-style-type: none"> • To agree suitable alternative locations for the Alcohol Advisory Service. • To agree the reasons for future support of the service. <p><i>None.</i></p>	<p><u>Internal</u></p> <p>LESD:</p> <p>Other Departments: Social Services Education</p>	<p><u>Internal</u></p> <p>Circulation of Report</p>	<p>Not Applicable</p>
<p>Executive: 9.12.03</p>	<p>Supply of Cleaning Materials - Extension of Existing Contract (DLES)</p> <p>The Executive will be asked to take up the option, in the original contract, to extend the contract for a further 12 months.</p> <p><i>None.</i></p>	<p><u>Internal</u></p> <p>Finance – DLES</p>	<p>Circulation of Draft Report</p>	<p>Not Applicable</p>

<p>Executive: 16.12.03 (28.11.03)</p>	<p>Building Schools for the Future : Financial (DEAL)</p> <p>The DfES has recently announced the way that it intends to fund the re-development and re-building programme for secondary schools for the future. This will be by it's new initiative – <i>Building Schools for the Future</i>. They are committing to a programme of re-building and renewal to ensure that secondary education in every part of England has facilities of 21st century standards. The programme involves LEAs in grouping schools in geographical areas that can be packaged into viable procurement deals of between £50m and £150m. It could involve cross boundary groups or whole LEAs. Funding for development and re-building programme will be either via PFI or Targeted Capital funding.</p> <p><i>None.</i></p>	<p>Internal - The Management Team, Director and Heads of Service</p> <p>School Headteachers</p> <p>Trade Unions</p> <p>DfES</p>	<p>Meetings, Focus Groups, Written Correspondence</p>	<p>All Wards</p>
<p>Executive: 16.12.03</p>	<p>City Farm (DLES)</p> <p>The Executive will be asked to potential long-term financial commitment and risks for the Council, for which finance has not been set aside and therefore the decision is reserved to the Executive.</p> <p><i>None.</i></p>	<p><u>Internal</u> Legal Services Finance LESD</p>	<p>Circulation of Draft Report</p>	<p>Thames</p>

<p>Executive: 16.12.03</p>	<p>Housing Associations Scrutiny Panel (DCS)</p> <p>At its meeting of 18 December 2002, the Scrutiny Management Board (SMB) received a report from the Director of Housing and Health in response to a suggestion by Councillor Liam Smith that the policy of trickle transfer of void houses to Stort Valley Housing Association should be reviewed in light of the Government's proposed changes to the housing capital finance rules.</p> <p>The SMB agreed to set up a Scrutiny Panel to consider issues relevant to the trickle transfer programme of houses to RSLs (Registered Social Landlords) and the management services provided by RSLs to their tenants and estates.</p> <p>The executive will be asked for comments on the final report prior to its submission to Assembly on 7 January 2004</p> <p><i>None.</i></p>	<p>Internal – TMT, SMB and Heads of Service External – residents, Housing Associations</p>	<p>Site visits Interviews Written requests for information</p>	<p>All Wards</p>
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<p>Assembly: 7.1.04 (16.12.03)</p>	<p>Housing Associations Scrutiny Panel (DCS)</p> <p>At its meeting of 18 December 2002, the Scrutiny Management Board (SMB) received a report from the Director of Housing and Health in response to a suggestion by Councillor Liam Smith that the policy of trickle transfer of void houses to Stort Valley Housing Association should be reviewed in light of the Government's proposed changes to the housing capital finance rules.</p> <p>The SMB agreed to set up a Scrutiny Panel to consider issues relevant to the trickle transfer programme of houses to RSLs (Registered Social Landlords) and the management services provided by RSLs to their tenants and estates.</p> <p>The Assembly will be asked to agree the recommendations of this Scrutiny Panel <i>None.</i></p>	<p>Internal – TMT, SMB and Heads of Service External – residents, Housing Associations</p>	<p>Site visits Interviews Written requests for information</p>	<p>All Wards</p>
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<p>Assembly: 7.1.04</p>	<p>Petition: Stanhope Road Traffic Issues (DLES)</p> <p>The Petition is asking the Council to provide speed restrictions.</p> <p>The Executive will be asked to agree the recommendations following the investigations made by Officers and discussions held in accordance with Article Two (paragraph 16) of the Constitution.</p> <p><i>None.</i></p>	<p>Lead Member Valence and Heath Ward Councillors Lead Petitioner</p>	<p>Meetings (as required by Article Two (paragraph 16) of the Constitution.)</p>	<p>Heath; Valence;</p>
<p>Assembly: 7.1.04</p>	<p>Anti-Age Discrimination Policy Commission (DCS)</p> <p>The Commission is looking into the issue of age discrimination in advance of new legislation currently being developed by the Government following the adoption of EU Directive 2000/78/EC in 2000. The DTI has recently published a consultation paper ("Equality and Diversity: Age Matters") with the intention that new legislation will be formally adopted by 2006. The Commission is looking at age discrimination in terms of the Council both as an employer and as a service provider.</p> <p><i>None.</i></p>	<p>Internal – TMT, all staff, Trade Unions, Members with relevant portfolios and Heads of Service</p> <p>External – residents, Age Concern, MPs, Voluntary Sector organizations,</p>	<p>Citizens Panel Staff Focus Groups Written request for info The Citizen CVS magazine Forum for the elderly Youth Forum</p>	<p>All Wards</p>

<p>Assembly: 7.1.04</p>	<p>School Organisation Plan : Community <i>[Annual Item]</i> (DEAL)</p> <p>This is an annual statutory plan which the LEA is required to submit to the DfES. The document sets out the LEA's plans for the provision of school places for the next 5 years The Assembly will be asked to approve the Plan <i>None.</i></p>	<p>Heads, Barking College, Dioceses, Learning and Skills Council; Chairs of Governors; Community; School Organisation Committee</p>	<p>Circulated to stakeholders</p> <p>Draft Plan available for public consultation on the Internet</p> <p>Notice in the Citizen</p>	<p>All Wards</p>
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<p>Executive: 13.1.04 (23.12.03)</p>	<p>Joint LCSG Contract for Supply of Copier Paper (DLES)</p> <p>The Executive will be asked to approve a recommendation to award the contract to the recommended supplier/suppliers for the Supply of Copier Paper.</p> <p>This is a joint contract operated by the London Contracts & Supplies Group (LCSG being an accredited procurement group for procurement officers from London Boroughs and similar public bodies in London). This contract was previously lead by the London Borough of Haringey who carried out the contracting with input from participating boroughs. They have not renewed the process and this will now probably be lead by LB Barking & Dagenham.</p> <p>This is a framework contract for call off for frequently purchased items for stock at Central Stores as required.</p> <p><i>None.</i></p>	<p>Other participating boroughs</p>	<p>Contract Meetings</p>	<p>Not Applicable</p>
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<p>Executive: 27.1.04 (9.1.03)</p>	<p>Regeneration Best Value Review (DLES)</p> <p>The Executive will receive a report outlining the findings of the Best Value review and action plan for the future.</p> <p><i>None.</i></p>	<p><u>External</u> citizen panel partners & key stakeholders</p> <p><u>Internal</u> Members TMT Officers Staff side representatives.</p>	<p>The draft will be circulated for comment to TMT.</p> <p>The findings of the review will be further developed at a Challenge event in September 2003 involving Members, officers and external partners</p>	<p>All Wards</p>
<p>Executive: 10.2.04 (23.1.03)</p>	<p>Supply of Refuse Sacks and Plastic Bags (DLES)</p> <p>The Executive will be asked to approve a recommendation to award the contract to the recommended supplier/suppliers for the Supply of Refuse Sacks and Plastic Bags (subject to a decision regarding the future of supplying residents with refuse sacks or bins).</p> <p>Plastic sacks for issue to residents for disposal of rubbish and a different type for use within public buildings and schools for daily rubbish disposal. All materials to be purchased for stock in Central Stores on a framework agreement as required.</p> <p><i>None.</i></p>	<p>Consultation will be through Waste Section with appropriate stakeholders</p>	<p>Circulation of draft report</p>	<p>Not Applicable</p>

<p>Executive: 10.2.04</p>	<p>Fees and Charges: Collection of Trade and Other Waste, Emptying of Cesspools, Vehicle Crossings and MOT's (DLES)</p> <p>The Executive will receive a report reviewing the changes in the charges.</p> <p><i>None.</i></p>	<p><u>Internal</u></p> <p>DLES Finance</p>	<p>Circulation of Draft Report</p>	<p>All Wards</p>
<p>Executive: 10.2.04</p>	<p>Fees and Charges: Barking Town Centre Market Charges (DLES)</p> <p>The Executive will receive a report reviewing the changes in the charges.</p> <p><i>None.</i></p>	<p><u>Internal</u></p> <p>DLES Finance</p>	<p>Stakeholders</p> <p>Circulation of Draft Report</p>	<p>Abbey</p>
<p>Executive: 10.2.04</p>	<p>Fees and Charges: Leisure and Amenities (DLES)</p> <p>The Executive will receive a report reviewing the changes in the charges.</p> <p><i>None.</i></p>	<p><u>Internal</u>;</p> <p>DLES Finance</p> <p><u>External</u>:</p> <p>Stakeholders</p>	<p><u>Internal</u>:</p> <p>Circulation of Draft Report</p> <p><u>External</u>:</p> <p>Meetings with stakeholders, Leisure Centre Service Providers and appropriate clubs on licence conditions</p>	<p>All Wards</p>
<p>Executive: 10.2.04</p>	<p>Fees and Charges: Planning Post Search and Other Enquiry Charges (DLES)</p> <p>The Executive will receive a report reviewing the changes in the charges.</p> <p><i>None.</i></p>	<p><u>Internal</u></p> <p>DLES Finance</p>	<p>Circulation of Draft Report</p>	<p>All Wards</p>

<p>Executive: 10.2.04</p>	<p>Fees and Charges: Births, Deaths and Marriage Registration Service (DLES)</p> <p>The Executive will receive a report reviewing the changes in the charges.</p> <p><i>None.</i></p>	<p><u>Internal</u></p> <p>DLES Finance</p>	<p>Circulation of Draft Report</p>	<p>All Wards</p>
<p>Executive: 24.2.04 (6.2.04)</p>	<p>PERFORMANCE MONITORING 3rd quarter and end of year projections</p> <p>Performance Monitoring (DCS)</p> <p>Budget Monitoring (DF)</p> <p>Capital Programme Management (DLES)</p> <p><i>Performance Monitoring Graphs</i></p>	<p><u>Internal:</u></p> <p>Departments</p> <p>Performance Monitoring Contact Officers</p>	<p>Performance Monitoring process</p>	<p>Not Applicable</p>
<p>Executive: 13.4.04 (26.3.03)</p>	<p>Schemes for Primary and Secondary Admissions (DEAL)</p> <p><i>None.</i></p>			

APPENDIX A

MEMBERS OF THE COUNCIL

All 51 Councillors are Members of the Assembly. Councillors marked with an asterisk (*) are also Members of the Executive.

Councillor Alexander*	Councillor Huggins
Councillor Ms Baker	Councillor Mrs Hunt
Councillor Barns	Councillor Jamu
Councillor Best	Councillor Jeyes
Councillor Mrs Blake	Councillor Jones
Councillor Mrs Bradley	Councillor Justice
Councillor Bramley*	Councillor Kallar*
Councillor Mrs Bruce	Councillor Little
Councillor Clark	Councillor McCarthy
Councillor H. Collins	Councillor McKenzie*
Councillor L. Collins	Councillor Miles
Councillor Mrs Conyard	Councillor O'Brien
Councillor Cook	Councillor Osborn*
Councillor Cooper	Councillor Mrs Osborn
Councillor Mrs Cooper	Councillor Parkin
Councillor Mrs Cridland	Councillor Porter*
Councillor Curtis	Councillor Mrs Rawlinson
Councillor Dale	Councillor Mrs Rush
Councillor Davis	Councillor Smith*
Councillor Denyer	Councillor Thomas
Councillor Fairbrass*	Councillor Mrs Twomey
Councillor Fani	Councillor Wade*
Councillor Mrs Flint	Councillor Wainwright
Councillor Geddes*	Councillor Waker
Councillor Gibbs	Councillor Mrs West
	1 Vacancy